

**OFFICE OF THE SUB DIVISIONAL MAGISTRATE -Cum-CHAIRMAN, STATE LEVEL
NALWAR & DEVTA FAIR COMMITTEE, SUNDERNAGAR , DISTRICT MANDI, H.P.**

Phone No. 01907266001. e-mail-sdmmansnr@gmail.com

No.SDM/SNR/SLNF/2024-309-310 Dated Sundernagar, the 26... February 2024.

TENDER NOTICE-CUM-OPEN AUCTION

Office of the Sub Divisional Magistrate –Cum- Chairman State Level Nalwar & Suket Devta Fair Committee Sundernagar intends to invite sealed tenders in two bid system (Technical bid and Financial bid) from the bidders for "Letting out space in Jawahar Park at Sundernagar for Tambola during State Level Nalwar & Suket Devta Fair " scheduled to be organized from 22 to 28.03.2024 and from 13 to 17.04.2024 from experienced & registered venders/ event managers having experience of Tambola during at least three fairs or equivalent events.

Such vendors who fulfil the aforesaid criteria can obtain detailed tender documents from the office of Sub Divisional Magistrate –Cum- Chairman State Level Nalwar & Suket Devta Fair Committee Sundernagar, District Mandi (H.P.) on cash payment of Rs. 5,000/- on any working day. The Tender documents dully filled in all respect must reach in the office of Superintendent, at this office latest by 4th of March, 2024 up to 11:00 am. any tender which is received after due date & time shall not be considered. The tender shall be opened at 4-3-2024 time 2:30 PM before appropriate committee.


The tenderers are required to submit the tender applications/ documents in two bid system (Technical bid and Financial bid) in a sealed cover envelopes marked as "Tambola during International State Level Nalwar & Suket Devta Fair-2024"

The tenderer has to mark each envelope separately in one envelope as Technical bid & Financial bid and copies of documents required must be put in each envelope of technical/financial bid as per the requirement of the tender document.

Technical bid will be opened first thereafter the Financial bid will be opened and the rates quoted highest in Financial bid, will be considered in case of equality of rate quoted open auction among them will be carried out.

The Tender Notice along with Tender Form can also be downloaded from the official website <http://www.sundernagarnalwar.com> of the SDM office subject to the condition that the tenderer shall have to enclose DD of Rs.5000/- during the time of submitting the Tender Form.

Sub Divisional Magistrate–Cum-Chairman State Level Nalwar & Suket Devta Fair, Mandi reserves the right to cancel the Tender any time without assigning any reason.



SDM –Cum- Chairman
State Level Nalwar & Suket Devta Fair Committee
Sundernagar, District Mandi (H.P.)
February, 2024.

Endst No. As above-----

Dated:-

Copy to:-

1. The DPRO, Mandi, District Mandi, Himachal Pradesh for information.
2. Notice Board, O/O Sub Divisional Magistrate, Mandi, District Mandi, H.P.


SDM –Cum- Chairman
State Level Nalwar & Suket Devta Fair Committee
Sundernagar, District Mandi (H.P.)

Cost Rs. 5000-00

OFFICE OF THE SUB DIVISIONAL MAGISTRATE -Cum-CHAIRMAN, STATE LEVEL
NALWAR & DEVTA FAIR COMMITTEE, SUNDERNAGAR , DISTRICT MANDI, H.P.

No. SDM/SNR/SLNF/2024.....Dated Sundernagar, February 2024

Tender Form

“Letting out space in Jawahar Park at Sundernagar for setting up Tambola during State level Nalwar & Suket Devta Fair 2024 “ scheduled to be organize from 22 to 28-3-2024 and from 13 to 17-4-2024.

1. Tender Form No. No. SDM/SNR/SLNF/2024.....

2. Description/scope of work

Description:- Letting out space (54 Sqm approximately.)

3. Tender Form Cost : Rs. 5000/-

4. Name of Tenderer to

Whom Tender Form sold

.....

5. Earnest Money Deposit : Rs. 100000/- (Rs. One Lakh Only)Vide DD/bank Draft

No..... dated..... Name of Bank.....

6. Date of issue of Tender Form :

7. Last Date of Submission of Tender : 4-3-2024 up to 11:00 AM.

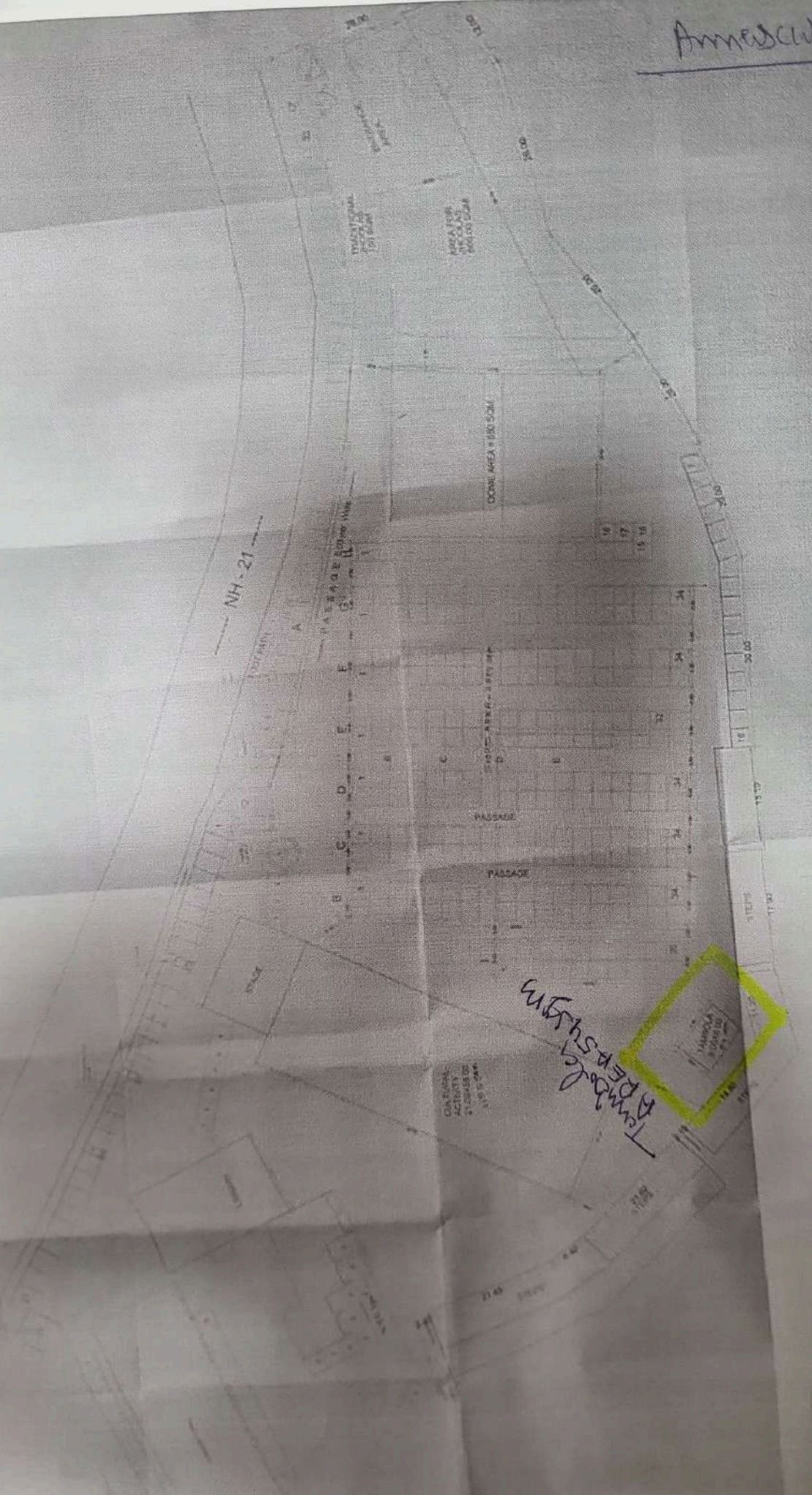
8. Place of submission of tender : O/o Superintendent SDM Office Room .

9. Date of Opening of Tender 4-3-2024 at 2:30 PM

Signature of Tenderer

Amesuse A

LAYOUT PLAN NALWAR MELA SHOPS SUNDERNAGAR



CAR PARK
ACTIVITY
2.500 SQM
117.5 SQM

TAMOLA
180 SQM

DATE: 10/10/2018
SCALE: 1:1000

INSTRUCTIONS TO THE TENDERERS

The tenderer are required to submit the tender applications/ documents (in two bid system- **Technical bid** and **Financial bid**) in sealed cover envelopes marked as "**Tambola during State Level Nalwar & Suket Devta Fair 2024**" containing two separate envelopes. One envelope shall contain "Technical Bid" and second envelope shall contain "Financial Bid". Both of these envelopes shall be marked as "Technical Bid" and "Financial Bid separately."

Technical Bid Envelope: This envelope shall contain Tender form, undertaking (Annexure E&F) and terms and conditions of the tender (Annexure B) and duly signed self attested copies of following documents -

- Valid registration certificate issued by competent authority.
- Experience Certificate/affidavit of self declaration, of three years.
- GST No.
- PAN.
- Proof of Identity and/or Proof of Address i.e. Voter Id Card, Aadhar Card, Driving License.
- In case of Partnership firm copy of Partnership Deed.
- Earnest Money Deposit as prescribed in tender notice i.e. Rs. 100000/- (ONE LAKH) may be attached in the shape of **Demand Draft in favour of Chairman-Cum- Sub Divisional Magistrate State Level Nalwar & Suket Devta Fair 2024, payable at Sundernagar.**
- The Technical Bid Envelope shall be opened on the date of opening of tender.


Financial Bid Envelope: This envelope shall contain Annexure "D" of amount offered. The Financial Bid shall be opened of the technically qualified bidders/tenderers only after the open auction. The financial bids of technically rejected bidders shall not be opened.

OTHER TERMS AND CONDITIONS

1. The quotation without earnest money will summarily be rejected.
2. Only those bidders are eligible who have already executed at least three similar work in State/National/International level fair. The bidder will have to enclose experience certificate/ affidavit/self-declaration in this regard along with the quotation.

3. The bidder shall be required to deposit **Rs.1.00 Lakh (One Lakh)** as earnest money by way of **FDR/Demand Draft** payable in favour of **Chairman (SDM) State Level Nalwar Fair Sundernagar**. This amount shall be released to unsuccessful bidders, other than the second and third highest bidders immediately after the Tender/work is awarded in favour of the successful bidder. Earnest Money deposited by the second and third highest bidders shall be released to them on **20th March, 2024** and of successful bidder on **25th April** or before on showing GST payment proof.
4. The Earnest Money deposited by the successful bidder shall be treated as Performance Security Deposit and this amount shall be released after the successful completion of the work to the satisfaction of the Mela Committee of State Level Nalwar & Suket Devta Fair 2024. The above said amount shall stand forfeited in case the successful bidder fails to execute the work and comply any term & Conditions of the Tender.
5. The reserve price for the area shall be **Rs. 6,00000/- Lakh (six Lakh)** Including GST and the bid has to be started above this amount.
6. **GST and other taxes as applicable shall be paid by the bidder only undertaking against the same shall be submitted by the bidder along with the application on affidavit.**
7. The successful bidder shall be required to **deposit 50% of the bid amount within 3days of awarding of Tender in his/her favour, next remaining amount 50% by 15 th March, 2024 by 5-00 P.M.** The above said payments shall be made by way of Demand Draft payable to Chairman, State Level Nalwar & Suket Devta Fair Committee, Sundernagar. Non depositing of amount by due date shall result in cancellation of contract and forfeiture of Earnest Money and the entire amount deposited by the defaulter bidder till date and the contract shall be awarded to the next highest bidder.
8. The structure of Tambola shall be erected strictly as per "**INDIAN STANDARD RECOMMENDATIONS FOR THE FIRE PRECAUTION MEASURES.**".
9. There shall be no digging/excavation at ground for the erection of any kind of structure. Proper drainage system shall be adopted. Successful bidder shall ensure that no damage is caused to the Jawahar Park surface.
10. The layout of Tambola should on the marked area which is marked by the Mela Committee and space as well as all the paths/roads shown in the marking are necessary and any kind of violation shall be viewed seriously. However, any kind of minor changes in the layout (plan/map) shall be permissible with the prior permission of the Mela Committee.
11. Proper Dust Bins be kept at proper distance. The successful bidder shall also ensure the regular cleaning of the ground by deploying adequate

- number of Sweepers.
12. The successful bidder shall take Safety Certificate from the Safety Committee and shall comply with all Safety requirements desired by the Safety Committee and Ground Management Committee. No any inflammable material will be stored in the Mela premises by the successful bidder or traders.
 13. The successful bidder/traders shall obtain temporary electricity connections from the H.P. State Electricity Board Ltd. **and the electricity charges shall be paid by the successful bidder.** Sufficient light arrangements be made in the Jawahar Park by the bidder.
 14. After the successful completion of the Mela the successful bidder shall vacate the space i.e. Jawahar Park let out to him/her by legal action will be initiated and also fine be imposed i.e. 25000 per day.
 15. The SDM-cum –Chairman State Level Nalwar and Suket Devta Fair Committee- Sundernagar reserves the right to reject any or all the quotations without assigning any reason.
 16. All the sealed bids should reach in the office of the Superintendent 4th March, 2024 **up to 11:00 am and these bids shall be opened on same day at 2:30 P.M.**
 17. The successful bidder will ensure that no illegal activity like gambling etc. is done in the above area during the Mela.
 18. The Tender Forms along with terms and conditions can be obtained from the office of the Chairman State Level Nalwar & Suket Devta Fair on any working day or can be downloaded from the official website..
 19. The Successful bidder have to follow the sound limits while using the PAS/ Music System.
 20. Before opening the Financial Bid there shall be an Open Auction amongst the technically qualified bidders and the work will be awarded to the highest bidder (between Financial bid and Open Auction).
 - 21 **Garbage/Sanitation user charge shall be charged by Municipal Council Sundernagar for entire period of Nalwar Mela 2024.**
 22. Electricity/water charges shall be borne by the bidder himself.
 23. Sole bidder can also be considered by committee if he ful fill the technical criteria.
 24. GST form.


SDM –~~Cum~~–Chairman
State Level Nalwar & Suket Devta Fair Committee
Sundernagar, District Mandi (H.P.)

Annexure-C

TECHNICAL BID FOR LETTING OUT SPACE FOR TAMBOLA IN JAWAHAR PARK SUNDERNAGAR DURING STATE LEVEL NALWAR & SUKET DEVTA FAIR COMMITTEE- 2024.

Sr. No.	Particular document s required	Page No.	Remarks if any
1.	Name and address of the firm/company with phone Number and email.		
2.	Registration No. of the firm		
3.	GST No.		
4.	A Copy of Pan No.		
5.	Proof of identity		
6.	A Copy of Partnership deed		
7.	Experience/Affidavit		
8.	Detail of FDR/DD/Banker Cheque		
9.	Undertaking/affidavit		

Declaration by the bidder

This is to certify that I/we _____ before signing this Tender Form have read and fully understood all the terms and conditions and instruction contained herein and undertake myself/ourselves abide by said terms and conditions.

Signature and address of the Tenderer.

Financial Bid

Annexure- D

Sr. No.	Description /Scope of Work	Amount quoted
1.	Letting out space (54 Sqm approximately.) at Jawahar Park Sundernagar for setting up Tambola during State level Nalwar & Suket Devta Mela 2024	
	GST as and if applicable shall be paid by the bidder	
	Total Amount (amount offered + GST)	

**Signature of Tenderer
With Full Name & Address.**

Undertaking

I,we.....(Name)

Contractor/partner/sole proprietor (Strike out word not applicable) of (Firm).....

..... do hereby declare and solemnly affirm to the fact that the individual firm/Companies are not black listed by the Union or State Govt. or any other partner or shareholders. It is also certified that the firm has not been black listed by any Authorities.

Deponent

Address.....
.....
.....

I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed

Dated

Deponent

Address.....
.....
.....

AFFIDAVIT

ANNEXURE-F

I.....hereby undertake that I will be responsible for the payment of all applicable Goods and Services Tax (GST) and other tax liabilities associated with the leasing of space at the state-level fair. I commit to submitting proof of GST payment to theoffice within the specified timeframe outlined in the tender guidelines.

I further agree that i shall not make any claim for the refund of earnest money or any other pending dues from this office unless I provide documented proof of GST payment with the place of supply stated as Himachal Pradesh. This condition is an integral part of my undertaking, and I understand that failure to comply may result in the forfeiture of earnest money and disqualification from future bids.

Deponent

Address.....
.....
.....

I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed.

Dated

Deponent

Address.....
.....