

OFFICE OF THE CHAIRMAN-cum-SDM, STATE LEVEL NALWAR & DEVTA
FAIR COMMITTEE, SUNDERNAGAR, DISTRICT MANDI, H.P.

No. SDM/SNR/2026-

192

Dated: 10 February, 2026.

NOTICE INVITING QUOTATION

The SDM-cum-Chairman State Level Nalwar Fair & Devta Mela Committee, Sundernagar Distt Mandi- Himachal Pradesh invites sealed Quotation in two bid system (Technical bid and Financial bid) from the bidders Sealed quotation are hereby invited for providing following service during the State Level Nalwar & Suket Level Nalwar Fair 2026 (w.e.f. 22nd to 28th March and from 23 to 27th March 2026), so as to reach in the office of undersigned on the date & time of opening of the quotation, scheduled hereinafter, which will be opened in the office of undersigned in the presence of the Committee Members. The quotation forms can be obtained from the office of the undersigned on any working day w.e.f. 19-02-2026 against payment in the shape of DD or through RTGS in the account of Chairman (SDM) State Level Nalwar Fair Sundernagar being operated in the HP State Co.Op Bank Chatrokhari, Sundernagar, H.P. A/C. No. 32910100577, IFSC: HPSC0000329. The successful bidders shall abide by the terms and conditions as mentioned in the Quotation forms. The undersigned reserve the right to accept/reject any tender without assigning any reason.

| Name of work | Purpose | Performance money (Refundable) | Cost of Tender Form (Non Refundable) | Date & Time of Opening of Tenders |
|---|--|--------------------------------|--------------------------------------|-----------------------------------|
| Photography/Videography /Live telecast on YouTube channel | Photography/Videography/Live telecast on YouTube channel | 50000/- | 1500/- | 19-2-2026 Time 2:00 PM |

नियम व शर्तें

- निविदा में निविदा दरें समस्त करों सहित (including GST) दर्शाई हों। फोटोग्राफी हेतु सफल निविदाता को चुनिन्दा फोटो की आवश्यकता अनुसार शीटें (इण्डिगो) मेट पेपर में तैयार करनी होगी व इसकी एलबम भी तैयार करके देनी होगी। सुबह से लेकर देर रात तक सांस्कृतिक कार्यक्रमों सहित विडियो कवरेज करनी होगी। अतिरिक्त शीट के लिए प्रति शीट निविदा दी जानी अनिवार्य है।
- सफल निविदाता को एलबम तैयार करने से पहले फोटो की सीडी अथवा डीवीडी तैयार करनी होगी व अधोहस्ताक्षरी द्वारा उसमें से चुने गये फोटो की एलबम आवश्यकता अनुसार तैयार करनी होगी।
- एलबम का साईज 12"x18" होगा।
- एलबम का कवर हार्ड बाईंडिंग में तैयार करना होगा, जिसके लिए अलग से कोई राशि देय नहीं होगी।
- विडियो कवरेज हेतु सफल निविदाता को सम्पूर्ण मेला के दौरान सुबह से लेकर देर रात तक सांस्कृतिक कार्यक्रमों सहित विडियो कवरेज करनी होगी व चुनिन्दा मुख्य कार्यक्रमों की कम से कम कुल 10 डीवीडी (DVD) तैयार करनी होगी। डीवीडी (DVD) की अतिरिक्त प्रति तैयार करने के लिए प्रति डीवीडी (DVD) की दरें दर्शाई जायें।
- सफल निविदाता का पिछले तीन राज्य स्तरीय मेलों का अनुभव होना अनिवार्य होगा।
- निविदाता चाहे तो गत वर्ष तैयार की गई एलबम का नमूना इस कार्यालय में देख सकता है।
- अधोहस्ताक्षरी को यह अधिकार होगा कि वह बिना कारण बताये किसी भी समय निविदा को अस्वीकार अथवा निविदा की तिथि व समय में परिवर्तन कर सकता।
- निविदा फॉर्म 11.02.2026 से अध्यक्ष (एसडीएम), राज्य स्तरीय नलवाड मेला एवं देवता मेला कमेटी, सुन्दरनगर के कार्यालय में विक्रय हेतु उपलब्ध रहेंगे।
- ठेके का कार्य जिस व्यक्ति/ठेकेदार को दिया जाएगा वह इकरारनामा में वर्णित नियम एवं शर्तों के आधार पर कार्य करना सुनिश्चित करेगा।

Chairman
State Level Nalwar Fair Committee,
Sundernagar, Mandi (H.P.)

**OFFICE OF THE CHAIRMAN (SDM), STATE LEVEL
NALWAR & DEVTA FAIR-2026, SUNDERNAGAR,
DISTRICT MANDI (H.P.)**

Technical Bid

**TENDER DOCUMENT FOR SUPPLY OF PHOTOGRAPHY/VIDEOGRAPHY
BIDDING ON 19-02-2026 at 2.00 PM TECHNICAL AND FINANCIAL CRITERIA
FOR PARTICIPATION IN THE SEALED TENDER PROCESS.**

| | | |
|----|--|--|
| 1. | Technical Qualification | |
| | i). Authorization letter of the participant | |
| | ii). Agency's detail (status of company i.e proprietorship, Private Ltd., Limited Society, NGO, Government/Semi (Government) | |
| | iii). Board of Directors, Name of Managing Director, address, telephone numbers, email etc. | |
| | iv). Experience about the event management | |
| | v). Number(s) of projects executed | |
| | vi). Nature of project(s) and place(s) | |
| | vii). Size of event(s) & team size | |
| | viii). Duration of event(s) | |
| | ix). Testimonials/appreciation letter from the client(s), if any | |
| | x). Participation fee (1500/- Non refundable) receipt to be attached/ shown for entry | |
| 2. | FINANCIAL DETAILS: | |
| | i). Detail of FDR/DD/ Banker Cheque | |
| | ii). Copy of ITR, PAN/TAN No./GST NO. | |

Declaration by the bidder

This is to certify that I/we _____ before signing this Tender form have read and fully understood all the terms and conditions and instructions contained herein and undertake myself/ourselves abide by said terms and conditions.

Signature and address of the Tenderer.

FINANCIAL BID

| Sr. No. | Description of Goods/ Items | Amount Quoted/Per Day)/Maximum 8 hrs |
|------------|---|---|
| 1. | 1. Supply of Photograph. 2. Live telecast of the Mela . 3. Videography of important event. | |
| i) | 5" x7" Size Photo Album 12*18 Indigo Mat | |
| ii) | Indigo Album 12" x30" Size Photo | |
| iii) | Indigo Album 12" x36" Size Photo | |
| iv) | Indigo Album 17"x24" Size Photo | |
| (v) | Video Coverage Full HD | |
| (vi) | Pen drive /hard disk | |
| | GST as and if applicable shall be paid the bidder | |
| | Total Amount (amount offered + GST) | |

Signature and address of Tenderer.

Undertaking

I/We.....(Name)

Contractor/partner/sole proprietor (Strike out word not applicable) of (Firm)..... do hereby declare and solemnly affirm

to the fact that the individual firm/Companies are not black listed by the Union or State Govt. or any other partner or shareholders, It is also certified that the firm has not been black listed by any Authorities.

Deponent

Address.....

.....

.....

I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed

Dated

Deponent

Address.....

.....