

OFFICE OF THE SDM-CUM-CHAIRMAN STATE LEVEL NALWAR FAIR & SUKET DEVTA FAIR COMMITTEE, SUNDERNAGAR DISTT MANDI HIMACHAL PRADESH.

Ph No. 01907 266001. e-mail- sdmmansnr@gmail.com

TENDER NOTICE

Notice No.SDM-SNR-MELA-2024/- 307-308 Dated Sundenagar the 26 February ,2024.

The SDM-cum-Chairman State Level Nalwar Fair & Devta Mela Committee, Sundernagar Distt Mandi-Himachal Pradesh invites sealed tenders in two bid system (Technical bid and Financial bid) from the bidders " **Setting Up temporary Rain/Fire Proof Pandal for Cultural Activity (Aluminum Hanger/Dom area 21x55=1155 Sqm) in front of Suket Munch from 22 to 28 March 2024,Construction of Exhibition stall 10x10 total 50 Numbers w.e.f. 22 to 26 March, 2024 and during State Level Devta Mela** which scheduled to be organized w.e.f. 13 to 17 April, 2024 area for installation/seating arrangement for Devta's stall's size 6x8 total 180 Numbers, from the experienced & registered vendors/Event Managers having experience of construction/installation of such water proof Aluminum Framed Hangers/Domes during at least three fairs or equivalent events.

Such vendors who fulfill the aforesaid criteria can obtain detailed Tender documents from the office of the **SDM-cum-Chairman State Level Nalwar Fair & Devta Mela Committee, Sundernagar Mandi District Mandi-H.P.** on cash payment of Rs. 5,000/-(Five Thousand Rupees only) on any working day. The Tender documents duly filled in all respect must reach in the room of **Superintendent office of SDM Sundernagar** through Registered Post/Speed Post or personally on or before 04-03-2024 (up to 11-00 A.M.), any Tender, which is received after due date and time shall not be considered. The Tenders shall be opened on the same day at 2.30 P.M. before appropriate committee in the office of the Sub Divisional Magistrate, Sundernagar, Mandi H.P.

The tenderer are required to submit the Tender applications/documents in (in two bid System-Technical bid and Financial bid) a sealed cover envelop marked as" **Tender for setting up Aluminum Hanger/Dome & Exhibition Stall during State Level Nalwar Fair & Devta Mela Sundernagar, Mandi District Mandi H.P.**

The tendered has to mark each envelop separately in one envelop as **Technical bid & Financial bid** and copies of documents required must be put in each envelop of technical/financial bid as per the requirement of the tender document.

SDM-cum-Chairman State Level Nalwar Fair & Devta Mela Committee, Sundernagar District Mandi-H.P. reserves the right to cancel the Tender any time without assigning any reason.


SDM -Cum- Chairman
State Level Nalwar & Suket Devta Fair Committee
Sundernagar, District Mandi (H.P.)
February, 2024.

Endst No. As above-----

Dated:-

Copy to:-

1. The DPRO, Mandi, District Mandi, Himachal Pradesh for information.
2. Notice Board, O/O Sub Divisional Magistrate, Mandi, District Mandi, H.P.


SDM -Cum- Chairman
State Level Nalwar & Suket Devta Fair Committee
Sundernagar, District Mandi (H.P.)

Tender Form cost Rs. 5000.00

**OFFICE OF THE SDM-CUM-CHAIRMAN STATE LEVEL NALWAR FAIR & SUKET
DEVTA FAIR COMMITTEE, SUNDERNAGAR DISTT MANDI HIMACHAL
PRADESH.**

Notice No.SDM-SNR-MELA-2024/- Dated Sundernagar the February ,2024.

Tender Form

“Setting Up temporary Rain/Fire Proof Pandal for Cultural Activity (Aluminum Hanger/Dom area 21X55=1155 Sqm) in front of Suket Munch & Construction of Exhibition stall 50 No. area 450 Sqm”

1. Tender Form No. : No. SDM-SNR-MELA-2024/-

2. Description/scope of work :

Description:- 1. Erection of Rain/Fire Proof Pandal for Cultural Activity (Aluminum Hanger/Dom area 21x55=1155 Sqm) in front of Suket Munch Bidder shall required to construct a Rain/Fire Proof Pandal (Aluminum Hanger) at Jawahar Park (Mela Ground) in front of the Suket Munch with its equivalent height & also with separate seating arrangements for VVIP/VIPs, general public, media personnel along with Matt 150 Nos, Plastic Chair 2000 Nos, 5 No. Sofa sets five seater, VIP Chair 300 Nos, 3 Nos. Center Table, 250 Nos Tables for seating arrangement to Devtas alongwith Lighting & a Generator set for Pandal & Stall, Barricades etc. as required, and all other necessary arrangements required to be made to the satisfaction of SDM-cum-Chairman, SLNFC & Technical Sub-Committees constituted for the same.

2. Erection of Construction of Exhibition stall 10x10 total 50 Numbers w.e.f. 22 to 26 March, 2024 and during State Level Devta Mela which scheduled to be organized w.e.f. 13 to 17 April, 2024 area for installation/seating arrangement for Devta's stall's size 6x8 total 180 in Numbers. with purely fire proof material as per the site plan/sketch at Annexure- A

Thus, the successful bidder shall be required to erect the Aluminum Hangers/Dome and Exhibition Stall and he/she shall have to prepare the required stalls in all respect by 20th of March, 2023 so that stalls can be allotted to the departments well within the time.

3. Tender Form cost : **Rs.5000/-**
4. Name of Tenderer to whom Tender form sold : M/S.....
5. Performance Money Deposit : **Rs. 200000/- (Rs. Two Lakh Only) Vide FDR/ Demand Draft No._____ dated_____ Name of Bank_____**
6. Date of issue of Tender form : _____
7. Last date of submission of tender : **04.03.2024 up to 11:00 AM.**
8. Place of submission of tender : **Supdt. o/o SDM Sundernagar**
9. Date of Opening of tender : **04.03.2024 at 02.30 PM**

Signature of Tenderer.

INSTRUCTIONS TO THE TENDERERS

The tenderer are required to submit the tender applications/ documents in (in two bid system - **Technical bid and Financial bid**) sealed cover envelopes marked as **Setting Up temporary Rain/Fire Proof Pandal for Cultural Activity (Aluminum Hanger/Dom area 21x55=1155 sqm) in front of Suket Munch & Construction of Exhibition stall 50 No. area 450 sqm**

containing two separate envelopes. One envelop shall contain “Technical Bid” and second envelop shall contain “Financial Bid”. These both envelopes shall be marked as “Technical Bid” and “Financial Bid” separately and **then be kept in a big envelope.**

1. **Technical Bid Envelop:** - This envelop shall contain Tender form, Technical bid (Annexure-C) undertaking (Annexure E& F) and terms and conditions of the tender (Annexure–B) and duly signed self-attested copies of following documents:
 - Valid registration certificate issued by competent authority
 - A copy of GST No.
 - A copy of PAN
 - Proof of Identity and/or Proof of Address i.e. Voter Id Card, Aadhar Card, Driving License
 - In case of Partnership firm copy of Partnership Deed
 - Performance Money Deposit as prescribed in tender notice i.e. **Rs.200000/- (Two Lakh only)** may be attached in the shape of **FDR/Demand Draft in favour of Chairman (SDM) State Level Nalwar Fair Sundernagar.**
 - Experience/ Affidavit.
 - The Technical Bid Envelop shall be opened on the date of opening of tender.

2. **Financial Bid Envelop:** - This envelop shall contain Annexure “D” of amount offered. The Financial Bid shall be opened of the technically qualified bidders/tenderer only. The financial bids of technically rejected bidders shall not be opened.

OTHER TERMS AND CONDITIONS:-

1. The quotation without earnest money will summarily be rejected.
2. Only those fabricators are eligible who have already executed at least three similar works in State/National level fair. The bidder/fabricator will have to enclose an affidavit/self-declaration/certificate in this regard along with the Tender. The Tender without such affidavit/self-declaration/certificate will be summarily rejected.
3. The floor of the stalls is to be covered with ply board having battens for drainage purpose. The entire area of the Exhibition should be covered with flooring and carpeting.
4. Main Gate and Exit Gate of width 12 feet and height 13 feet with complete decoration are to be provided. The gates are to be provided with proper locking arrangement after closing of Mela every night.

5. The fabricator has to fabricate stalls fully water proof and fully furnished in all respect.
6. Whole area including floor area of stalls should be covered with carpet.
7. Two tables and four chairs are to be provided per stall and 15 extra chairs have also to be provided and chairs and tables must be neat and clean.
8. All the stalls and open area to be illuminated/decorated with lighting, each stall is to be provided with one bulb and one bulb/LED/CFL light equivalent to 100 watts, one 5 Amp socket and outskirts should be decorated with lights and cloths.
9. The fabricator has to obtain the temporary electric connection required for the above purpose in the name of the Chairman, Nalwar Mela Committee- Sundernagar. However, the security amount and electricity bill amount will be borne by the Committee.
10. Regular Safe Drinking Water Facility (Aqua Guard) is to be provided at one place in the area.
11. Two full time laborers for looking after the maintenance of stalls and electrification and one Sweeper be deputed.
12. The infrastructure should be complete in all respect by 20th March, 2024 by 5-00 P.M.
13. Rates should be inclusive of GST and rate per square meter also be mentioned. Taxes as applicable will be deducted from the bill.
14. No advance payment will be given to the fabricator till the installation is complete.
15. Work at site is to be started by 15th of the March, 2024. And completed by 20th March evening.
16. Fire Safety measures should be there at site (Two Fire Extinguisher with sufficient capacity).
17. All Safety measures must be incorporated for electrification.
18. If the fabricator fails to start the work by 15th of the March, 2024 the performance money will be forfeited.
19. Affidavit regarding the readily availability of infrastructure is to be provided by the fabricator.
20. The venue for the Exhibition is Jawahar Park Sundernagar.
21. THE RATES SHOULD BE QUOTED PER STALL ALSO INCLUSIVE OF ALL THE ITEMS/ FACILITIES MENTIONED IN THE TERMS AND CONDITIONS. THE TENTATIVE NO OF STALLS IS 60 (SIXTY) WHICH CAN BE INCREASED OR DECREASED AS PER REQUIREMENT AND AVAILABLE SPACE.
22. The SDM – cum- Chairman Nalwar Fair Committee- Sundernagar reserves the right to reject any or all the quotations without assigning any reason.
23. The Aluminum Hangers/Domes & Exhibition Stall shall be erected strictly as per **"INDIAN STANDARD RECOMMENDATIONS FOR THE FIRE PRECAUTION**

MEASURES IN CONSTRUCTION OF TEMPORARY HANGERS/DOMES, STRUCTURES AND PANDALS."

24. There shall be no digging/excavation in Jawahar Park for the erection of the structures. Proper drainage system shall be adopted. Successful bidder shall ensure that no damage is caused to the Jawahar Park surface.
25. The successful bidder shall ensure all safety measures such as **Structural Safety, Fire Safety, proper ventilation, adequate entry and exit, Safe Electric Supply** and such other Safety Measures as will be indicated by Ground Management Committee. Further the bidder shall take Safety Certificate from the Safety Committee and shall comply with all Safety requirements desired by the Safety Committee and Ground Management Committee. No any inflammable material will be stored in the Mela premises by the successful bidder or traders.
26. No inflammable material will be used for the construction of these shops/structures.
27. All the sealed bids should reach in the office of the Chairman, Nalwar Mela Committee, Sundernagar **by 4th March, 2024 up to 11-00 noon and these bids shall be opened on same day at 02-30 P.M**
28. The Tender Forms along with terms and conditions can be obtained from the office of the Nalwar Fair Committee, Sundernagar on any working day or can be downloaded from the official website <http://www.sundernagarnalwar.com>.
29. Bidders are also requested to mention the rate per square meter for raising of water proof stalls including flooring, carpeting, lights and roofing.
30. The tendered rate as per unit quantity creates no binding liability upon the Mela Committee to place any order or whatsoever with the successful bidder.
31. Number of stalls can be increased/decreased at any time.
32. GST will be paid by the final bidder.
33. An affidavit or undertaking will be taken in this.
34. The bidder shall be required to deposit **Rs.2.00 Lakh (Two Lakh)** as performance money by way of **FDR/Demand Draft** payable in favour of **Chairman (SDM) State Level Nalwar Fair Sundernagar**. This amount shall be released to unsuccessful bidders, other than the second and third highest bidders immediately after the Tender/work is awarded in favour of the successful bidder. performance Money deposited by the second and third highest bidders shall be released to them on 20th **March, 2024** and of successful bidder on 25th April or before on showing GST payment proof.


**SDM-CUM-CHAIRMAN
STATE LEVEL NALWAR FAIR
& DEVTA MELA SUNDERNAGAR
DISTT MANDI HIMACHAL
PRADESH**

Annexure- C.

TECHNICAL BID FOR SETTING UP ALUMINIUM HANGERS/DOME AND EXHIBITION STALL DURING NALWAR FAIR -2024.

| Sr. No. | Particular documents required | Page No. | Remarks if any |
|----------------|---|-----------------|-----------------------|
| 1 | Name and address of the firm/company with phone Number and email. | | |
| 2. | Registration No. of the firm | | |
| 3. | GST No. (wherever applicable) | | |
| 4. | A copy of PAN No. | | |
| 5 | Proof of identity | | |
| 6. | A copy of partnership deed | | |
| 7. | Experience/Affidavit | | |
| 8. | Detail of FDR/DD/ Banker Cheque | | |
| 9. | Undertaking/affidavit | | |

Declaration by the bidder

This is to certify that I/we

before signing this Tender form

have read and fully understood all the terms and conditions and instructions contained herein and undertake myself/ourselves abide by said terms and conditions.

Signature and address of the Tenderer.

FINANCIAL BID**Annexure – D**

| Sr. No. | Description/ scope of work | Rate quoted |
|----------------|--|--------------------|
| 1: | <p>1. Erection of Rain/Fire Proof Pandal for Cultural Activity (Aluminum Hanger/Dome area 21x55=1155 Sqm) in front of Suket Munch Bidder shall required to construct a Rain/Fire Proof Pandal (Aluminum Hanger) at Jawahar Park (Mela Ground) in front of the Suket Munch with its equivalent height & also with separate seating arrangements for VVIP/VIPs, general public, media personnel along with Matt 150 Nos, Plastic Chair 2000 Nos, 5 No. Sofa sets five seater, VIP Chair 300 Nos, 3 Nos. Center Table, 250 Nos Tables for seating arrangement to Devtas alongwith Lighting & a Generator set for Pandal & Stall, Barricades etc. as required, and all other necessary arrangements required to be made to the satisfaction of SDM-cum-Chairman, SLNFC & Technical Sub-Committees constituted for the same.</p> <p>2. Erection of Construction of Exhibition stall 10x10 total 50 Numbers w.e.f. 22 to 26 March, 2024 and during State Level Devta Mela which scheduled to be organized w.e.f. 13 to 17 April, 2024 area for installation/seating arrangement for Devta's stall's size 6x8 total 180 in Numbers. with purely fire proof material as per the site plan/sketch at Annexure- A</p> <p>Thus, the successful bidder shall be required to erect the Aluminum Hangers/Dome and Exhibition Stall and he/she shall have to prepare the required stalls in all respect by 20th of March, 2023 so that stalls can be allotted to the departments well within the time.</p> | |
| 2 | Rate quoted | |
| 3. | GST @ 18% | |
| 4. | Total amount offered with GST. | |
| 5. | Rate per square meter. | |
| 6. | GST @ 18% | |
| 7. | Total Amount (amount offered + GST) | |

Signature and address of Tenderer.

Undertaking

I/we _____ (Name)
Contractor/partner/sole proprietor (Strike out word not applicable) of(Firm)
_____ do hereby declare and solemnly affirm to

the fact that the individual firm/Companies are not black listed by the Union or State Govt. or any other partner or shareholders. It is also certified that the firm has not been black listed by any Authorities.

Deponent
Address _____

I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed.

Dated

Deponent

Address _____

AFFIDAVIT

ANNEXURE-F

I.....hereby undertake that I will be responsible for the payment of all applicable Goods and Services Tax (GST) and other tax liabilities associated with the leasing of space at the state-level fair. I commit to submitting proof of GST payment to theoffice within the specified timeframe outlined in the tender guidelines.

I further agree that i shall not make any claim for the refund of earnest money or any other pending dues from this office unless I provide documented proof of GST payment with the place of supply stated as Himachal Pradesh. This condition is an integral part of my undertaking, and I understand that failure to comply may result in the forfeiture of earnest money and disqualification from future bids.

Deponent

Address.....

.....

.....

I/we do hereby solemnly declare that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed.

Dated

Deponent

Address.....

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